

ACPAN Accreditation: Application Form

Overview:

Please provide a brief overview of the program

Education Activity:

Program title

Description of the program

In approximately 200 words provide a brief description of the educational activity and how this proposes to incorporate ACPAN Educational Standards and ANZCA Standards.

Organisation details:

Provide a brief overview of your organisation structure, aims and objectives.

Staff details

Provide the name(s) and telephone number(s) of staff that may be contacted to explain the details of the application.

Name Phone e-mail

Education coordinator

Provide the name, qualifications and brief CV of the staff member responsible for coordinating the education activity.

Name: Qualifications:

Brief CV (including educational qualifications).

Target group

Provide details of the target group for the education activity

Previous clinical experience required (if applicable)

Other (please specify)

Educational Activity Details:

Program structure

Include allocation of hours: (E.g. Teaching: lectures 24 hours – 2 hours per week for 12 weeks; tutorials 12 hours – 2 hours per week for 6 weeks)

Clinical: number of clinical hours (if applicable)

Provisional dates for course delivery

Mode of delivery

(onsite, online, distance or combination)

Intended syllabus/ content and topics that will be covered**Teaching staff**

List names and qualifications of staff teaching in the subject and component of the subject they will be teaching. Staff involved in the assessment(s) should be included in this section.

Name:

Qualifications:

Subject component:

Assessment related activities

Describe what is required to pass the subject (e.g. an aggregate mark of 50% is required to pass the subject, subject is pass/fail only) and what type of assessment activity this is (discussion, reflection, group activity, formal assessment etc)

As applicable, attach details of assessment tasks. For each task provide:

- length
- duration
- weighting
- mark required to achieve a pass (e.g. a mark of 50 percent is required to pass, subject is pass/fail only)
- whether a pass is compulsory
- name/s of assessor/s.

Also attach:

- marking guide(s), including a grading scale
- learning resources and study supports available.

Available teaching resources:

Include access to staff, venues and equipment.

Education Activity Evaluation:

Course monitoring process

Educational committees (if any)

Process of evaluation (include tools)



Provide a 500 word summary on how you meet the minimum education standards as outlined in the requirements.